Community Pharmacy Staffordshire & Stoke-on-Trent

Date: 9th Sept 2026

Venue: Dean and Smedley – 65 Horninglow Road Burton upon Trent DE14 2PP

Time: 10am to approx. 4:30pm

Arrival, coffee and knowledge sharing	10am (please arrive prompt by 10am)

Business agenda

STANDING ITEMS 10:30 – 11:30am

Purpose - (I = Information, D = Discussion, U = Update)	Action	Enc	Lead	Status
Welcome, apologies, Declarations of interests **We welcome Contractors and Observers to the non-confidential sessions of our meetings**. *Where an elected or appointed member of the Committee has been absent from **three consecutive ordinary meetings** of the Committee to which the member was summoned, the Committee shall invite an explanation and declare the seat vacated, unless satisfied that the absence was due to reasonable cause. A member disqualified for non-attendance shall not be eligible to be appointed or elected to the Committee for the remainder of the Term of Office of the Committee.*	I		Chair	open
Vent, validate, vision – a safe space to share Discussion on current affairs			all	open
Approval of minutes from previous meeting and Competition Law approval	I	1	chair	open
Matters arising from previous minutes	I		chair	open
Review of action tracker		TEAMs	chair	open

REPORTS
• Chairs
  ○ Update
• Chief Officers
  ○ Meeting reports July/Aug - joint with LI
• Treasurers
  ○ Trial balance/Profit & Loss
• Deputy Chief Officer report
		2a&b	Chair
			
			TC
			
			AH/TC
				open

○ Services dash-board			LI	

LOCAL BUSINESS - DISCUSSION ITEMS 11:30am – 2:30pm (including lunch)				
CPE update – Rahul. Verbal update	D		RS	open
Independent prescribing • Prescribing development programme opportunity • Prescribing within the CPCF - Community Pharmacy England • Pathfinder • Pharmacy First IP - NHS England » Pharmacy First • National assurance framework guidelines - NHS England » Professional assurance framework for delivering NHS community pharmacy clinical services		**3 a,b,c**	TC/LI	open
ICB update – from Sam Travis 12noon	U		ST	open
New service specification for hypertension case finding service		**4**		open
Lunch – natural break in the agenda				
Neighbourhood Health • SSOT integrated Care system – 2026 survey results and summary • Summary linking to community pharmacy • Academy Patient Seminar - INT • Neighbourhood health and Integrated Neighbourhood Teams - Community Pharmacy England • Stoke-on-Trent Shadow Place Board	I	**5 a,b,c**	TC	open
Single National Formulary - part of the Life Sciences Sector Plan	I	**6**	TC	open

		a,b		
Sexual health services (Stoke & Staffs)	U		LI/TC	Open
Conference of LPC Representatives 2026	U	7	TC	open
Prescription switching - exempt to paid	U	8	TC	open
Constitution and Elections	D		TC	open
CPSSOT - First annual conference and AGM – sept 2027 Conference planning	U		TC/EL/LI/AH	open
POLICY AND ADVISORY - INFORMATION ONLY 2:30pm - 2:35pm				
Summary of above papers (AI generated adapted) a. Concept of operations for managing mass casualties b. Academy Patient Seminar of 10 year plan c. Home-Test Briefing Deck for EHSHCG d. Rising with the tide-improving coastal health in England e. Overall 2026 GP patient survey infographic f. Developing a toolkit to support... | NIHR Open Research CPE - Our Meetings - Community Pharmacy England (cpe.org.uk)	I	9 10 A,b,c,d,e		open
Closed Meeting 2:35pm – 2:45pm				
Market Entry • 6th July 2026 the pharmacy at Wellington Road, Burton-On-Trent, Staffordshire, DE14 2AR will be operated by Pharmazen Healthcare Ltd • 01-07-2026 the pharmacy at Unit 12, Jamage Road, Talke Pits, Stoke-On-Trent, Staffordshire, ST7 1XD will be operated by Bower Healthcare Ltd • 9th July 2025 the pharmacy at 3 Burntwood S/Centre, Cannock Road, Burntwood, Stafford, WS7 1JR will be operated by AP SD One Limited • 23/07/2026 the pharmacy at 29 Derby Street, Hanley, Stoke on Trent, ST1 3LE will be operated by AP SD Six Limited	D	TEAMS	TC	closed

• Change of ownership application for LP SD Seventeen Limited T/A Jhoots Pharmacy, Sandy Lane Health Centre, Sandy Lane, Rugeley, Staffordshire, WS15 2LB by AP SD Fifty Six Limited. • 18th June 2026 the pharmacy at St Chads Health Centre, Dimbles Lane, Lichfield, Staffordshire WS13 7HT will be operated by Lumina Pharma Limited • Change of ownership application for Change of ownership application for LP SD Seventeen Limited t/a Jhoots Pharmacy at Unit 2b Victoria Shop Centre, Victoria Street, Hednesford, Cannock, WS12 1DW by AP SD Fifty Nine Limited • Change of ownership application for Apothecary Aesthetics Ltd at Fraser House, 75 Upper Gungate, Tamworth B79 8AX by PP & B (Hinckley) Ltd. • pharmacy previously at 9-10 Burton Square, Rising Brook, Stafford, ST17 9LT will start to provide pharmaceutical services from Rising Brook Health Centre, Merry Road, Stafford, ST17 9LY on 20th July 2026. • 3rd August 2026 the pharmacy at Hednesford Valley HC, Station Road, Hednesford, Cannock, WS12 4DJ will be operated by AP SD Fifty-Four Limited				
Confidential matters/issues	I		Chair/ TC/LI	closed
CCA questions Q3 LPC Focus Areas and Reporting Questions July - September 2026 Survey	D		CCA members	closed
Subgroup work 2:45 – 4.15pm (including comfort break)				
Discussion and generation of ideas for future community pharmacy reforms If time allows;				closed

Whole group work • Continue to build a stakeholder PowerPoint presentation • Finance and Audit ○ Budget and spend update ○ Governance and policies ○ Any new declarations to be made and checked Communications • Website check				
END OF MEETING 4.15pm – 4.30pm				
Review of actions	I		AH/TC	
AOB	D		Chair	
Meeting effectiveness • Did we achieve the outcomes required? • Did we uphold the Nolan principles? • Any learning and how we can improve going forward.			Chair	
close				

Date, times and venue for next LPC meeting

Date	time	Venue	chair
Wednesday 11th November 2026	10am	Dean & Smedley	LD
Wednesday 13th January 2027	10am	Dean & Smedley	LD
TUESDAY 2ND MARCH 2027	10am	Keele	LD