**Locally Commissioned Services SOP**

**Purpose**

* To provide a framework to deliver locally commissioned services involving the supply of POM as well as P and GSL medication and/or advice

**In Scope**

* Follow the Patient Inclusions within the SLA

**Out Of Scope**

* Follow the Patient Exclusions within the SLA

**Accreditation Requirements**

* Consult the SLA for both premises and personal accreditation requirements

**Delivery Of The Service**

* Thepharmacist must be comfortable with delivering the clinical element of the service
* If PGDs are involved, the pharmacist must be competent to operate within a PGD
* The pharmacist must comply with any consent and recording requirements of the SLA
* The pharmacist must be mindful of any premises requirements in the delivery of the service
* The pharmacist should ensure that support staff are aware of their role in the service delivery.
* The actual activity required in pharmacy will depend on the SLA, and this should be followed for each service

**Risks**

* New or insufficiently trained staff delivering the service. There may or may not be a requirement to be personally accredited
* Red flag and contraindications being missed or not checked during consultations
* Proper post event notification and claiming process not being followed

**Accountability For The Service**

* Responsibility lies with the Responsible Pharmacist on the day. They are accountable for delivering the service as per the SLA, having due regard to all legal and professional requirements.

**Review**

* This SOP will be reviewed every 2 years, following a major incident, or within 2 months of a revised SLA being issued by the commissioner.